

# ANNUAL GENERAL MEETING

**Tuesday 27 May 2025, 7.30 pm**

**via Microsoft Teams**

## Minutes

**1. Attendees**

See separate sheet.

**2. Welcome**

AD welcomed everyone to the meeting. AD noted that in the absence of a permanent club chairperson, he would chair the AGM supported by the other trustees. AD explained the format of the AGM with it being hosted online for the first time.

AD thanked everyone who had helped the club over the last year – coaches, coaching assistants, technical officials, board members, team managers, staff and parents, and thanks and well done to the athletes.

**3. Minutes of previous AGM**

These were approved with no changes required.

Proposed Pauline Macmillan (PM), Seconded Zoe Dunn (ZD)

**4. Report on Club Activities**

ZD provided a report on club activities, highlighting [1] membership numbers [2] RJT monthly subscriptions [3] competition attendance [4] Scottish Athletics championships medallists [5] victory lap awards

PM provide an update on volunteer recruitment at the club, with an increase in trustees, coaches and officials required to support club activity

NR provided an update on the facility situation at Craigswood, highlighting the current condition of the track and field facilities, and financial challenges within West Lothian Leisure

**5. Annual Accounts**

AD presented the annual accounts for the year ending 31 March, and highlighted: [1] Scottish Athletics membership and entry costs continue to increase [2] Facility costs continue to increase [3] Overall income lower due to a decrease in membership numbers [4] Overall for the period there was a deficit of £3,786 [5] Next period is expected to be similar.

Proposed Pauline Macmillan (PM), Seconded Nick Robshaw (NR)

**6. Review Membership fees for 2025**

NR provided an update on the new membership fee proposals, to align club membership fees to the RJT monthly fees at £16.50, £26 and £31 for 1/2/3 sessions per week and end disparity between groups. This is a small increase to the club fees that have been in place since 2019.

It was noted that the monthly membership fees provide many benefits: Access to training sessions, entry to Junior Grand Prix events and league matches, membership of Scottish Athletics, advance entry to club open meetings.

Proposed Lewis MacIver (LM), Seconded Carol Myles (CM)

**7. Election of charity trustees**

The board are proposing the re-election of Alistair Dalglish, Nick Robshaw, Pauline Macmillan, Zoe Dunn and Liz Power as charity trustees.

Proposed Lewis MacIver (LM), Seconded Elaine Sharp (ES)

**8. Appointment of independent examiner**

The board proposed that Rebus Bookkeeping is re-appointed as the independent examiner of our financial report.

Proposed Zoe Dunn (ZD), Seconded (LS)

The formal AGM business concluded at 7.55 pm.